

Age 14 months
to 10 years

Kspace

Winter School 2025/26

Kspace Christmas & New Year

*Saturday December 20th to Saturday January 3rd

*7 select dates



Mon	Tue	Wed	Thu	Fri	Sat
					20 *CHRISTMAS PARTY! Santa's Coming! Special gift date + fee
22 Reindeer Ready Day!	23 'Elves Workshop' Day	24 Closed	25 Closed	26 Closed	27 The Great Christmas Round-Up!
29 Snowball Fest - Winter Works of Art	30 New Year Matsuri	31 Closed	1 Closed	2 Closed	3 New Year Zodiac, The Majestic Horse

Programmes: 9.00am to 3.00pm (Regular Day), 9.00am to 5.00pm (All-Day)
3.00pm to 6.00pm (hourly after school classes)

Add-Ons: 8.00am to 9.00am (Breakfast Club), 6.00pm to 7.00pm (Extension Hour)

Private Tuition: Academic, language and music lessons

For Residents of Japan: www.kspacetokyo.org/main/about/winter-school-online-booking-form.php

For Overseas Residents: www.kspacetokyo.org/main/about/winter-school-online-booking-form-overseas.php

03-5421-4186 | enquiries@kspacetokyo.org

BOOK NOW



CONTACT

Introduction

This year we have 7 special dates that take us all the way from pre-Christmas fun to Christmas parties, a New Year finale party, and then a celebration date to welcome in 2026!

At Kspace we make the full festive period memorable and fun, whilst ensuring your child's time is well spent and enriching. Each one of our seven daily workshops is planned to offer our fantastic balance and blend of 'edutainment', creative tasks, PE/games and detailed themed content. We have something to keep children of all ages happy and engaged.

In addition to our regular daily and afternoon programmes we offer private 1-1 tuition for academic and language support, music, and a wide range of subjects. Available with advance booking.



Ages & Times



Age Range

Kspace welcomes new and returning students from Japan and overseas to join us for our fantastic Winter School. We have 5 age groups and accept children from 14 months to 10 years old. Our *groups are:

Snowballs 14 months to 3 years	Snowflakes 3 - 4 years	Icicles 4 - 6 years	Glaciers 6 - 8 years	Icebergs 8 - 10 years
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**Note: Children will be placed in their appropriate group decided by language level and date of birth/age as of August 31st 2025.*

Times

Our schedule has a great choice of attendance times, dates and courses, which work well for families that are rushing around in the busy Christmas and New Year period!

Regular Day – *9.00am to 3.00pm

All day option – *9.00am to 5.00pm

Note that drop-off/collection times will be staggered to ease congestion.

Breakfast Club - 8.00am to 9.00am

After-School – Hourly lessons from 3.00pm to 6.00pm

Afternoon Extension - 6.00pm to 7.00pm





Fees Information



Prices listed are exclusive of Japanese Consumption Tax, to be added @10%

Kspace Enrolled Members Only:

No Registration Fee & Materials Fee ¥6,000 per child

Guest Families (Non members):

Guest Registration Fee ¥10,000 per child

+

Materials Fee ¥6,000 per child

Note: All new students must have a paid trial at Kspace (¥12,500), or there is an Online Screening Fee for all students unable to attend trial (¥15,000)

Daily Attendance Fee

In addition to the fees above, the daily attendance fees are:

	Time	Fee
Regular Day	9.00am to 3.00pm	¥13,000
All-Day	9.00am to 5.00pm	¥17,000 (includes 2hrs of after school classes)
Additional Party Fee on Saturday 20th December: ¥3,000 (Includes Santa Claus Gift)		

Extension Hours

Breakfast Club: 8:00am to 9:00am @ ¥2,000 per time

Afternoon Extension: 6.00pm to 7.00pm @¥2,000

Note: No part charges.

After School Fees

After School: ¥3,000 per class for 1 hour sessions

Private Tutorials (age 3+)

Academic & Extra Curricular Subjects: *¥10,000 per hour

Initial assessment @¥21,000

One-to-one lessons are offered in a variety of subjects e.g. Maths, Reading, Writing, Phonics, English Language, Science, Japanese, homework support and others.

**Private Tuition Notes: Subject to tutor availability & schedule.*

Tutors may have fixed minimum session periods and block booking in advance may be mandatory.

All academic subjects require a paid incoming assessment @¥21,000. Please enquire for more details.

Other Costs

Christmas Party Fee: Attendance on December 20th incurs a +¥3,000 (per child).
This is a highlight date with Santa visit and gift per child.

Uniform (Note: Kspace uniform is mandatory)

- T-shirt - ¥3,500
- Long sleeved T-shirt - ¥3,800
- Sweatshirt - ¥4,700
- Jogging bottoms @ ¥4,000

Note: If your child has an 'allergy' it must be declared at the time of booking and a special 'allergy aware' top @long sleeved T-shirt (¥4,300) or sweatshirt (¥5,200).

Meals

Kspace Catering is offered and can be ordered directly from us, or parents provide food.

- Morning snack + lunch set @¥1,500
- Afternoon snack: @¥300

Notes:

- A later snack/meal can be ordered for children who extend their time with us.
- Catering Prices listed are inclusive of Japanese Consumption Tax
- Meal selection is: Chicken Curry, Tomato Pasta, Carbonara Pasta
- Packed lunches and all food provided from home/shop bought must adhere to our Prohibited Food Policy

Refunds, Make-ups and Credits

- The trial fee or Overseas Screening Fee are charged in advance and are retained in full by Kspace, even if we are unable to offer your child placement.
- Once booked and paid, we have a zero cancellation, zero refund policy (in full or part), without exception. This policy extends to cases where families might be unable to enter the country.
- Due to the short period open for Winter School 2025/26, there are no make-ups allowed for classes unattended or missed (for any reason), credits for other services, carry-overs of part charges, including for sickness absence. Fees apply to the specific dates and times that you book, and cannot be moved to different dates.
- No credits for fees paid for Winter School 2025/26 can be carried over past the winter school dates, for any reason, including for enrolled Kspace Kspace members.
- In the event of a natural disaster (earthquake/typhoon i.e. situations of force majeure) Kspace will follow recommendations by the Tokyo Metropolitan Government, however we will decide to remain open, or to close, based on Management decision. In the case of natural disaster, unfortunately we are unable to offer refund/ compensation/ make-ups etc. for attendance periods that are lost.
- The Membership Fee (for new children) and Materials Fee (for all attendees) is charged regardless of how many days booked (from 1+) and is mandatory.
- Fees must be received prior to provision of services.
- The dates of attendance and fees are paid for a specific named child.
- Positions are not secured until children's places have been verified by the School and payment has been received in full, in advance.

These are abbreviated policies and detailed guidelines are available by request and also in your Winter Starter Pack.





Winter School Dates



We are open across 7 great dates!

- Saturday, December 20th 2025: Santa's Coming to Town! **CHRISTMAS PARTY & GIFT DAY**
- Monday December 22nd 2025: Reindeer Ready Day!
- Tuesday Dec 23rd 2025: 'Elves Workshop' Day
- Saturday December 27th 2025: The Great Christmas Round-Up!
- Monday December 29th 2025: Snowball Fest - Winter Works of Art
- Tuesday December 30th 2025: New Year Matsuri
- Saturday January 3rd 2026: New Year Zodiac, The Majestic Horse

Closure Dates

- Sundays are closed
- December Wednesday 24th, Christmas Eve
- December Thursday 25th, Christmas Day
- December Friday 26th
- December Wednesday 31st, New Year's Eve
- January Thursday 1st, New Year's Day
- January Friday 2nd

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Winter School Content



Each special themed day is celebrated in style with our usual blend of winter time fun as well as our regular brief Phonics and Maths.

Saturday, December 20th: Santa's Coming to Town!

Today the children will enjoy our official Christmas party, with a surprise visit from a very special and famous guest... 'ho, ho, ho'!

Props, costumes, theme-based Christmas fun...so much action to look forward to in this special Saturday workshop that marks our official start to the Winter School period. We bring some themed movie-style drama and role-play for the children, plus big screen karaoke with special Christmas songs on the menu. All groups have age-appropriate content, with percussion, situation role-play to create memorable and rewarding experiences. They will have great fun enjoying fabulous stories 'How to Catch Santa', 'Santa's Stuck' and more, and we will investigate the letter "S". This is the last Saturday before Christmas: choc-a-block with take-home crafts and Christmas Carols. We celebrate in style with our usual Saturday blend of winter time fun as well as our regular Phonics, Maths & Art activities.

Party Fee: 3,000 yen (Includes Santa Claus Gift)

Monday December 22nd: Reindeer Ready Day!

We kick-off our countdown to Christmas itself today, and the children build up the energy with an exciting expedition to visit the North Pole and meet Rudolph and other Red-Nosed reindeers! Our guests become Arctic explorers and discover the reindeer habitat, their Sami keepers, and unique facts about these incredible animals, also known as caribou. Today will be a fun and investigative mix of fantasy, magic and facts, as we prepare Santa's furry friends with a reindeer training course, and beautify them with gorgeous decorations, to ensure that they are 'Christmas ready'! Children will have great physical fun through a range of sledge/sleigh themed obstacle courses, lots of silly fun and games like 'pin the tail and nose on the reindeer', and some great songs, including of course well loved winter tunes like Rudolph The Red Nosed Reindeer. For a magical tradition, children will also make "Magical Reindeer Food" to sprinkle for Santa's reindeers.

Tuesday Dec 23rd: 'Elves Workshop' Day

In our last school day before Christmas, the children will become busy elves at work! The whole school will transform into a production line of Christmas toys and cards, and each of our elves will get to take home some surprises to gift to parents/family. They will enjoy some great games and themed activities as they create, sort, wrap and label, and the whole school will be abuzz with Christmas spirit and good cheer! As a special Christmas highlight, we will be joined by a very special elf indeed - larger than life and dressed in costume....some children just might recognise who is underneath that elf hat (our cheeky mascot, Kokomo)! The children will enjoy a range of fun and games, including racing against the clock to dress like an elf, and various challenges across the age groups e.g. 'Build-a-Toy' or items from recycled materials, which they will display in Santa's Toy Shop.

Saturday December 27th - The Great Christmas Round-Up!

We can't wait to welcome the children back! We are still feeling a bit Christmassy', so today we will be sitting around a toasty campfire, chatting about our Christmas gifts and experiences, and taking time to be thankful by creating little 'thank you' cards. Time around the crackling flames wouldn't be fun without a few healthy snacks, so we will also be enjoying some tasty seasonal toasted chestnuts. We will enjoy some great stories, including 'The Night After Christmas', and UK Boxing Day style cookery, fun memory games and a look at Boxing Day around the world. The children will also help us with a big task - taking the Christmas trees down! After eating all of that Christmas day food, our children need a good workout, and we will enjoy lots of physical themed fun and games on the roof (in good weather), and in our soft gym.

Monday December 29th: Snowball Fest - Winter Works of Art

Today the children think about special memories they enjoyed in 2025, the seasons and special highlights, and create lovely and varied wintery craft projects e.g. snow globes and 3D dioramas, to celebrate their magical moments. We will be enjoying some snowball fun that lets children of all ages get a little bit messy and very involved, and each group will create a huge, textured 'winter scene' group mural, as well as their themed individual art projects. Across the school we will be making snowball themed tasty treats, like coconut bliss balls, and the roof and gym will be home to challenging snowball games!

Tuesday December 30th - New Year Matsuri

This is our last class of the year and we will be waving goodbye to 2025 in style!

Children will be making festive bunting and glitzy streamers to decorate the rooms, adorning the space with balloons, and adding to the party atmosphere with group large scale 3D firework art that actually lights up! They will make party hats and colourful noise makers, so they can really welcome our own 'pretend' New Year's Eve in with a lot of noise! Of course, no good New Year's party would be complete without food and drink, and they will have a great time making popcorn/snacks and their own delicious fruity punch soda. After some fun and games, we will learn some easy dance steps, and head off to the gym to enjoy some of the best kids' songs of 2025 on our big screen karaoke and our finale 'big 2025 countdown' in the gym! This will be a day to remember and a great way to round off the year. 'Sayonara' 2025 :)!

Saturday January 3rd 2026: New Year Zodiac, The Majestic Horse

Happy New Year! We can't wait to get started for 2026!

We are now in the Year of the Horse, and today we will be welcoming in January with a fun blend of Western and Japanese new year traditions and stories. We will learn all about the origin of Eto/the zodiac, make nengajo/New Year's cards for family and friends, and enjoy some fun in the kitchen making mochi. We will learn all about festivities and food that children across the world enjoy on New Years, and read some great horsey children's books, including 'Year of the Horse' (a book by Jennifer Woo).

We will sing some catchy horse-themed songs and children will enjoy a percussion workshop, where we learn how to make the clippety clop and neighing sounds of horses with various materials and instruments! Also in our art workshop today the children will use many different brushes and tools to create shodo calligraphy style paintings of the number form '2026'.

Our older children will have great fun looking at the words 'horse' and uma/うま, and having a brief lesson about how a picture of a horse evolved into the kanji = 馬!





WINTER SCHOOL TIMETABLE



	Snowballs (14 months to 3 years)	Snowflakes (3 to 4 years)	Icicles (4 to 6 years)	Glaciers (6 to 8 years)	Icebergs (8 to 9 years)
8:00 - 8:45/9:00	Optional Breakfast Club				
8:45	Regular Drop-Off Snowballs/Snowflakes				
9:00	Regular Drop-Off Icicles/Glaciers/Icebergs				
9:00 - 9:15					Registration & Morning Meeting
9:15 - 9:30					
9:30 - 9:45	Themed Circle Time	Themed Circle Time	Morning Meeting & Themed Circle Time	Morning Meeting & Themed Circle Time	Themed Activity 1
9:45 - 10:00					
10:00 - 10:15	Story Time plus Snack/Toilet Time	Story Time plus Snack/Toilet Time	Focus Period (Maths/Phonics) & Snack 1 plus Toilet Time	Focus Period (Maths/Phonics) & Snack 1 plus Toilet Time	
10:15 - 10:30					Snack/Toilet Break
10:30 - 10:45	Themed Activity 1				
10:45 - 11:00		Themed Activity 1	Themed Activity 1	Themed Activity 1	Themed Activity 2
11:00 - 11:15	Gym Play				
11:15 - 11:30	Themed Activity 2				
11:30 - 11:45		Gym Play			
11:45 - 12:00	Lunch		Physical Activity Period (on Fitness Fridays this period may be swapped for another subject)	Physical Activity Period (on Fitness Fridays this period may be swapped for another subject)	Themed Activity 3
12:00 - 12:15		Themed Activity 2			
12:15 - 12:30	Puppets/Story Time/ Nappies/Toilet		Lunch & Toilet Time	Lunch & Toilet Time	Lunch & Rest
12:30 - 12:45					
12:45 - 1:00	Cocoon Club (nap or rest time – some children like to snooze, others like to enjoy quiet table activities, puzzles or play with a teacher)	Lunch & Toilet Time			
1:00 - 1:15					Physical Education
1:15 - 1:30			Themed Activity 2	Themed Activity 2	
1:30 - 1:45	Gym Time/ Music Time	Themed Activity 3			Well Being/Yoga/Relaxation
1:45 - 2:00					
2:00 - 2:15		Music & Percussion Time (or alternative activity)	Final songs/ stories/games	Final songs/ stories/games	
2:15 - 2:30	Activity 3				Themed Activity 4
2:30 - 2:45	Wind Down & Pack Up Regular Collection Time is at 2:45 pm	Wind Down & Pack Up	Daily Reiteration, tidy-up and wind down.	Daily Reiteration, tidy-up and wind down.	
2:45 - 3:00	Snack/break period for after-school students		Wind Down & Pack Up	Wind Down & Pack Up	Review of the Day
3:00 - 4:00	After School Classes				
4:00 - 5:00	After School Classes				
5:00 - 6:00	After School Classes				
6:00 - 7:00	Extension Hrs				



After School



Aspace

Afternoon Programme

After our Regular Programme's collection time, we run additional specialised classes throughout the afternoon. After enjoying their closing Circle Time, your child will have a refreshment, clean up and enjoy more funky fun! Children who are enrolled in our full day programme will automatically join these classes, unless you opt for private tutorials instead.

	Monday	Tuesday	Wed - Fri	Saturday
Snowballs (14 months to 3 years)	3pm - 4pm Snowy Pre-Phonics 4pm - 5pm Frosty Rhythms 5pm - 6pm Penguin Playground	3pm - 4pm Winter Crafts 4pm - 5pm Winter Sensory Play 5pm - 6pm Snowy Storytime		3pm - 4pm Pre-Phonics 4pm - 5pm Winter Crafts 5pm - 6pm Winter Stories
Snowflakes (3 - 4 years)	3pm - 4pm Winter Crafts 4pm - 5pm Winter Science 5pm - 6pm Arctic Animal Club	3pm - 4pm Arctic Animal Club 4pm - 5pm Painting 5pm - 6pm Magic Snow & Rainbow Fizz		3pm - 4pm Phonics 4pm - 5pm Arctic Art 5pm - 6pm Winter Stories
Icicles (4 - 6 years)	3pm - 4pm Winter Science 4pm - 5pm Yeti's Game Den 5pm - 6pm Frost & Glitter Club	3pm - 4pm Frosty Phonics 4pm - 5pm Polar Potion Lab 5pm - 6pm Arctic Artists		3pm - 4pm Winter Cooking & Baking 4pm - 5pm Winter Science 5pm - 6pm Arctic Art
Glaciers (6 - 8 years)	3pm - 4pm Arctic Art Club 4pm - 5pm Winter Cooking & Baking 5pm - 6pm Igloo Architects	3pm - 4pm Boxing or Sewing 4pm - 5pm Meltdown Lab 5pm - 6pm Arctic Art		3pm - 4pm Winter Cooking & Baking 4pm - 5pm Winter Math Explorers 5pm - 6pm Winter Science
Icebergs (8 - 10 years)	3pm - 4pm Igloo Imaginers 4pm - 5pm Winter Cooking & Baking 5pm - 6pm Snowbrush Art Studio	3pm - 4pm Boxing 4pm - 5pm Cool Chemistry 5pm - 6pm Arctic Art	3pm - 4pm Sewing	3pm - 4pm Winter Cooking & Baking 4pm - 5pm Winter Science 5pm - 6pm Winter Wonderland Art

Private Tutorial

Private tutorials are available in many subjects and we can also assist your child with holiday homework from other schools, interview techniques and speech practice.

Our range of options includes EFL/English Language, Phonics, Literacy, Mathematics, Science and Music (Enquire for options/details).

Please mail us in advance if you have a specific area of interest for private study.

All students attend an initial paid assessment lesson with full tutor-feedback and a personalised study plan.

