



14 months to 9 yrs  
Open Mon-Sat +  
After School Options

**Kspace**

# Summer School 2022

July 18th to August 20th

Summer Extension Aug 24th to Sept 2nd

## Fantastic Beasts & Magical Places

# Summer School 2022

*'Fantastic Beasts & Magical Places'*

**Monday July 18th to Saturday August 20<sup>th</sup>\***

*\*Non-themed extension period - Wed August 24th to September 2nd*

**Open 8.00am to 7.00pm, ages 14 months to 9 years**

Kspace International School is the perfect place for busy and working parents to ensure continuity for children throughout the holidays.

We invite children for many weeks of top quality lessons, fun and 'edutainment' throughout the summer holidays. They pack their imaginations and join us for a magical trip to faraway places, meeting some real and fantastic beasts and characters along the way. Colourful characters from beloved movies and books make an appearance to keep the summer camp atmosphere exciting, and children enjoy daily memorable experiences.

The fun doesn't stop after our regular day as we continue with extra-curricular classes right up until 5.00pm, and our late-stayers enjoy quality care until 7.00pm.

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### Daily Themes

Mondays: Science

Tuesdays: Music, Drama & Phonics

Wednesdays: Geography & Exploration

Thursdays: Art & Design

Fridays: Sports & Games

Saturday: Variety

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## **Groups**

- Gremlins: 14 months to 3 years
- Mermaids: 3 - 4 years
- Unicorns: 4 - 6 years
- Dragons: 7 - 8 years
- Thunderbirds: 8 – 9 years

*Do you have a child over 9 years old? We also have private tuition for ages 3yrs + in language & academic subjects and music. Please ask us for more information.*

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## **Programme and Service Options**

### **Regular Day:**

Midweek & Saturdays: 9.00am to 3.00pm

**All-Day Option:** 9.00am to 5.00pm

Note that in the pandemic drop-off and collection times are staggered to avoid adult congestion near the school.

### **Extension Hours**

8.00AM until 9.00AM (Breakfast Club)

5.00PM to 6.00PM & 6.00PM to 7.00PM

Afternoon Extensions are booked/paid in units of 1hr and are to be added to the regular attendance day/after school.

**After-School Only:** 3.00pm until 5.00pm

Classes run for 1 hr each.

### **Private 1-1 Tuition – Music & Academic**

Ages 3 yrs +

Please see our website for full details.

<http://www.kspacetokyo.org/main/afterschool/private.php>

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## **Fees**

### **Entrance Fees**

#### **Kspace Enrolled Members Only**

No Registration Fee

Materials Fee ¥6,000, per child

#### **Visitors**

Summer School Registration Fee of ¥10,000 per child \*

Materials Fee of ¥6,000, per child

\*Alternatively join via a membership option and enjoy zero registration fee for this booking and future Spring, Summer & Winter School periods!:

*Kspace Main Membership @ 20,000yen*

*Or*

*Kspace Saturday Membership @40,000yen + 10,000yen Saturday*

*\*Materials Fee*

(\*Additional Summer Materials Fee still applies)

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### **Daily Attendance Fee:**

Regular Day : 9.00am to 3.00pm @ ¥13,000

All Day: 9.00am to 5.00pm @ ¥16,000

*Note: Saturday Fees: Saturday enrolled members can use their usual Saturday block tickets during Summer School and fees will remain the same as the rest of the year.*

Let us know if you wish to receive a sample invoice/invoices obligation-free. Japanese Consumption Tax @ 10% will be added to all prices and fees quoted across this document.

#### **Breakfast Club – Early Drop - Off**

Monday to Friday:

8:00 a.m. to 9:00 a.m. @ ¥2,000

#### **After-school Programmes**

¥3,000 per class (1 hour) or ¥25,000 per block of 10 classes

or

Guest teacher Dance courses may be offered in summer @ ¥4,000 per class (1 hour) or ¥30,000 per block of 10 classes. Kspace will advise you on fees based on your class selection.

### Stay Extension

5:00 p.m. to 6:00 p.m. @ ¥2,000 per hour  
6:00 p.m. to 7:00 p.m. @ ¥2,000 per hour.

The hours above cannot be attended separately and are only to be added on to a day that the child attends until 5.000pm.

Snacks/meals are not included in fees above and can be ordered from a caterer or provided from home.

### Private Tutorials (age 3+) Academic/Language Classes

¥7,000 per class (1 Hour class)

### Music Classes

¥5,000 per class (30 minute class)

### Refunds & Make-ups

- Strictly no refunds, without any exception.
- Make-up days may be offered (within the Summer School period) if 2 days notice of absence is given in writing.

### Extra costs;

1. Full Summer Uniform mandatory purchase.
2. Meals (if needed) are booked via a caterer. Snacks & meals are not included in fees above. Midweek snack/lunch set fees decided by/paid directly to the caterer, Kiwi Kitchen @850 to ¥950yen per snack/lunch set.

Saturday snack/lunch sets cost ¥850 and are ordered directly from Kspace online.

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### Attendance Notes:

- Priority placement is given to children who can attend the entire summer period or for full weeks booked together.

- Attendance from just one day onwards is considered, but during the pandemic we strongly recommend repeat attendance.
- The Membership and Materials Fee applies in all cases, regardless of number of days booked.
- Booking is made for specific dates, in advance of attendance. We do not provide a 'drop-in' system.
- If your child is new to us please contact us for our advice on the best attendance pattern.
- All new students must have a paid trial. This should be booked for before July 15<sup>th</sup>, if possible.

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## Communication

Summer School families have access to a fantastic password controlled Members' Area website called 'Kokomo Club' that includes:

- ★ Mini-videos
- ★ Regular theme updates
- ★ Newsletters

We also invite parents to stay updated and like/follow/check-in and comment on our social media accounts:

<https://www.facebook.com/kspaceinternationalschool/>  
<https://www.instagram.com/kspaceinternational/>

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## DAILY SCHEDULE

The regular daily schedule varies according to the main two areas of study, but across the days includes:

- Circle times/music/song periods
- Story Times
- P.E./gym/roof play time (including water play etc)
- Knowledge & understanding of the world elements
- Early academics (phonics/maths)
- Language Focus & Support (for all early learners and ESL students)

## SATURDAY SCHOOL

The fun doesn't stop on Saturdays!

<http://www.kspacetokyo.org/main/saturday/>

## **ORIENTATION INFO.**

All details regarding ordering meals, things to bring and policies etc. are sent in our Summer Starter Pack to enrolled parents.

## **Summer School F.A.Q.**

### **Q. How many times do we have to attend?**

There is no fixed limit of attendance but for health reasons we do not encourage short booking, and we kindly request that children have reduced social contact across other programmes. Membership & joining fees remain the same regardless of attendance. Dates are fixed, but make-up dates can be organised if we have 48hrs written notice.

### **Q. When do we have to enroll?**

You can enroll at any time however we cannot reserve or guarantee places unless they are paid in advance. Summer School is very popular with many return families, so please try to book very early in the year. Please note: We do not allow drop-ins.

### **Q. Is lunch provided or is it packed lunch?**

Both options are available.

Packed Lunch: If your child has any allergies or needs a specific dietary menu you must provide a meal (plus snack/snacks). We have a very strict Food/Drink Policy that will be sent to you.

### **Q. My child is still toilet training. Can we join?**

Yes, if they are within the recognised age range for infant toilet training, and they must attend very regularly so that we have time to build trust and a relationship with them. You will be asked to discuss their current stage with us and to read and sign our Toilet Policy. You will send in your own nappies and wet wipes plus changes of clothing.

### **Q. Are all these lessons in English?**

Yes, instruction is in English. Our teachers are predominantly native English speakers from the U.K., Australia/New Zealand, Canada, America and some countries in Europe. Japanese national teachers and Japanese native speakers are also at the school however they are fluent in English

and have many years experience working in English/international schools.

**Q. Do you provide written feedback and documentation in Japanese?**

We do not unfortunately provide a Japanese translation service for parents in summer/winter schools.

**Q. Can you give my non-native English speaking child help?**

Yes! Our seasonal classes are designed for beginners to native speakers, and lessons are aimed at the group. We offer extra after-school ESL classes and even 1-1 tuition options. Japanese language 1-1 classes might also be available.

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### **Mid-Pandemic Health & Travel Policy**

Kspace International School observes a strict health and travel policy in order to offer our extended community as much protection as possible.

Attending families must agree to:

- Observe our policy re. quarantine periods, passport observation and PCR tests if arriving from overseas. These differ to the regular requested isolation period by the authorities.
- Follow our communication and reporting procedure.
- Observe all our policies.
- **Wear a mask at all times and children age 3+ must wear a mask.**
- Sign an authorisation and waiver as part of our incoming agreement.
- Report ANY sicknesses at all in advance and follow our school rules. re stay-away/PCR test periods.
- Report all householder's overseas travel to us in advance if your child is booked in for dates after the travel period.