

AGE 14MONTHS
TO 8YEARS

Kspace

Winter School 2020

Modern Christmas Classics

DECEMBER 14TH TO 30TH



Mon	Tue	Wed	Thu	Fri	Sat
14 Kokomama's Christmas Cooks! Cooking, Science & Sensory Fun	15 Wonderful Winter Tales Seasonal Stories, Phonics & Literacy	16 Christmas Creatives Art, Craft & Creation	17 Modern Christmas Classics Dance/Theatre/Music/Media Day	18 Frosty Fitness Friday P.E., Games & Santa Themed Obstacle Course	19 Saturday Winter Fun! Seasonal Saturday School (phonics, maths, art & mixed activities)
21 Kokomama's Christmas Cooks! Cooking, Science & Sensory Fun	22 Wonderful Winter Tales Seasonal Stories, Phonics & Literacy	23 Christmas Creatives Art, Craft & Creation CHRISTMAS PARTY!	24 CLOSED	25 CLOSED Merry Christmas	26 CLOSED Boxing Day
28 Kokomama's Christmas Cooks! Cooking, Science & Sensory Fun	29 Wonderful Winter Tales Seasonal Stories, Phonics & Literacy	30 Christmas Creatives Art, Craft & Creation	31 CLOSED New Year's Eve	1 CLOSED HAPPY NEW YEAR	2 CLOSED

BOOK ONLINE NOW!!

www.kspacetokyo.org | 03-5421-4186 | enquiries@kspacetokyo.org

Your child can spend the festive holidays in an international setting enjoying winter-camp style activities. Come along for a great balance of sensory stimulation, learning, exploration and adventure!

Our content features great characters from popular films and books that are now 'Modern Christmas Classics', with daily themed focus on cookery, arts & crafts, sports/games, theatre & media fun. They will love our great projects, amazing teachers, and own special style of Kspace edutainment!

Private Tuition for academic subjects, interview/learning support and music also available (ages 3 yrs upwards).



Ages & Times



Our schedule is designed to offer parents great service and support.

We have a great choice of attendance times, dates and courses, which work well for families that are rushing around in the busy Christmas and New Year period!

Winter School Age Groups

We have 4 age groups.

Snowgies

14 months to 3 years

Olafs

3 - 4 years

Trolls

4 - 6 years

Marshmallows

6 - 8 years

Times

Regular Day – 9.00am to 3.00pm

All day option – 9.00am to 5.00pm

Breakfast Club - 8.00am to 9.00am

Note: Charges for the whole period are made for any early drop-off.

After-School – Hourly lessons from 3.00pm

Afternoon Extension - 5.00pm to 6.00pm & 6.00pm to 7.00pm





Fees Information



Entrance Fees

Kspace Members

No Winter School Registration Fee. Materials Fee of ¥4,000, per child

Enrolment for Visitors

Winter School Registration Fee of ¥8,000* per child & Materials Fee of ¥4,000, per child

*Alternatively, we recommend that you choose one of our other membership options and enjoy zero registration fee for future Summer & Winter School periods! See below:

Appropriate Materials & Membership Fees apply per child regardless of your choice of attendance day/days.

Kspace Main Membership @ 20,000yen (per child - 50% discount for siblings)

Covers entry to Parent & Child Zoom classes (and on site sessions when they resume), After-School (plus Saturday After-School), Private Tutorials, Seasonal Programmes and community events.

Kspace Saturday Membership @ 30,000yen & 10,000yen Saturday Materials Fee.

Covers entry to the Saturday School Programme, Saturday Family Circle (Once resumed), Seasonal Programmes, Private 1-1 Tuition on Saturdays and community website access and events.

Attendance Fees

All age groups	Singles
Regular Day (9.00am to 3.00pm)	¥13,000
All day option (9.00am to 5.00pm)	¥16,000

After-School	Single Class (1 hour)	¥3,000
	Block of 10 classes	¥25,000

Breakfast Club	8.00am to 9.00am	¥1,000
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Afternoon Extension	5.00pm to 7.00pm	¥2,000 per hour
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Private Tutorials (Age 3yrs +)

Academic Classes

¥7,000 per class (1 hr blocks).

One-to-one lessons in Maths, Literacy, Phonics, English, Science and general project and homework support.

Music Classes (Age 3yrs +)

¥5,000 per class (30 minute blocks).

One-to-one professional tuition in a range of instruments. Please enquire.

Notes: Please check for tutor schedules to match your needs.

• No part-charge fees, invoiced per unit only.

• Japanese Consumption Tax of 10% will be added to all prices.

Refunds & Make-up Fees

From November 30th 2020 all bookings and payments are non-refundable or transferable, unless Kspace is unable to provide service. Please refer kindly to the dates and further stipulations listed below:

Date of Cancellation	Charge
On or before November 30th 2020	20,000yen minimum charge
After November 30th 2020	*100% of Payment Retained by School

*Note:

- If the retained monies include a full Kspace or Saturday School Membership Fee, the family is entitled to use services as a Kspace member in the future for the named student.
- Winter School fees only apply to the Winter School period and services cannot be offered in lieu. Fees/credit cannot be carried over if unused, in full or in part.
- Credits or fees cannot be transferred to any other child or family.
- Make-up days may be offered (within the Winter School period) if 2 days notice of absence is given in writing (only).
- Approval of make-up days is based upon space availability and is at the discretion of the school.



Content

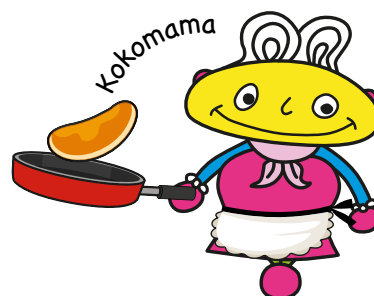


Mondays - Kokomama's Christmas Cooks! *Cooking, Science & Sensory Fun*

Everyone loves to cook and there are so many great recipes at Christmas time that help to warm cold bellies! Cooking is a great way to use little hands and learn new techniques. It's also a brilliant method to involve children in all sorts of practical maths (like weights and measures), encouraging team and partner work, and increasing vocabulary.

The rooms will be filled with the smell of seasonal spices. If the children don't eat their delicious festive goodies in class, they might even bring some home!

Dates: December 14th, 21st and 28th



Tuesdays - Wonderful Winter Tales *Seasonal Stories, Phonics & Literacy*

Winter is a time to enjoy some campfire style fun and discover some brilliant Christmas and winter themed stories. On Tuesdays we'll be bringing stories alive with cute puppets and other colourful materials that make learning the very best of fun! These story based dates are a great chance for all four age groups to enjoy some of the very best children's books, brought to life in each group by our lively Kspace readers.

Dates: December 15th, 22nd and 29th

Wednesdays - Christmas Creatives *Art, Craft & Creation*

Kspace is well known for its amazing approach to teaching art. In our Winter School art workshops all children get to learn, explore, and enjoy a wonderful range of creative projects across the age groups. Our Winter Schoolers will enjoy small scale to large group projects and some of their special work will be sent home to mummy and daddy, and everything that they do will help build up the excitement to Christmas Day!

Wednesday Highlights:

- 'Pre-Christmas Eve' full themed art party on 23rd with a visit from 'Santa'!
- On the 30th our massive Kokomo mascot may also make an appearance to help pose with the kiddies in their finale photo shoot!

Dates: December 16th, 23rd and 30th

Thursdays - Modern Christmas Classics *Dance/Theatre/Music/Media Day*

Props, costumes, theme-based fun...so much action to look forward to in this single special workshop.

We bring some 'Frozen' themed movie-style drama and role-play for the children, plus big screen karaoke with special Frozen and Christmas songs on the menu...you can't go wrong!

All four age groups have a special age-appropriate content, with percussion, situation role-play to create memorable and rewarding experiences.

Date: December 17th



Fridays - Frosty Fitness Friday

P.E., Games & Santa Themed Obstacle Course

On Friday 18th we will be looking at 'life in ice' and working out how to get fit and stay upright in the world of our friends, like the characters from Ice Age, Frozen and Happy Feet! To get prepared for Christmas and a long winter ahead, we set our fantastically equipped gym up for some crazy, slippery obstacle courses, team games, challenges, and physical fun! Children will love seeing how reindeers can pull presents from A to B, and our beautifully equipped soft gym will be staged so everyone has great fun.

Date: December 18th

Saturday - Saturday Winter Fun!

Seasonal Saturday School (Phonics, Maths, Art & Mixed Winter Activities)

The fun doesn't stop on Saturdays! We combine a range of great winter-themed activities to offer the children enjoy a balanced day of festive fun! On Saturday 19th we will be looking taking inspiration from well-loved Christmas stories and movies, and treating our Saturday children with a medley of Modern Christmas Classic content to remember!

Date: December 19th





Winter School Lunch/Snack Guide



During all Winter School dates please provide packed meals/Obento from home.

ALLERGY & SAFETY NOTE

If your child has any allergies please ensure that you let us know at enrolment stage.

All food sent into Kspace by all parents must adhere to our Prohibited Foods List - see on right.

Any food that breaks this code must unfortunately be thrown away.

Breakfast Club (8.00am to 9.00am)

Please send in your own breakfast if you would like your child to have breakfast at Kspace.

Regular Programme (9.00am to 3.00pm)

Your child will need:

- 1 Mid-morning snack (no sweets/junk food please)
- Lunch
- 1 drinking bottle full of water (easy to open, labelled with your child's name).

Please also provide an additional bottle of water

After School (3.00pm to 5.00pm)

If your child is staying on after 3.00pm (or joining us for after school classes) please provide an additional snack (no sweets/junk food please).

Evening Extension (5.00pm to 7.00pm)

If your child is staying on after 5.00pm please provide an additional snack or light meal of your choice from home.



The following items are prohibited at Kspace in both lunches and snacks

ALLERGENS

- ★ All nuts (including but not limited to peanuts, cashews, almonds and pine nuts)
- ★ Nut products (e.g. pastry containing ground almonds) / nut oils
- ★ Sesame, milk or yoghurt drinks.
- ★ Eggs e.g. boiled, mashed eggs etc.
- ★ Some biscuits/cakes contain eggs but please avoid if possible.

PROHIBITED NON-ALLERGENS

- ★ Sweets
- ★ Candy
- ★ Chocolate
- ★ Coke, Soda, Fizzy Drinks
- ★ Mochi, dango, Konyaku
- ★ Small jellies that are a choking hazard
- ★ Coffee/cafeinated drinks
- ★ Kimchee, garlic and other foods with strong odours (natto, various cheeses, fermented foods etc)
- ★ Any fruits etc. with stones e.g. ume/ume boshi, whole advocado or peach

Some children are allergic to other substances or food sources (honey, gluten, wheat etc) and it is mandatory that parents inform us of these allergies. These items will not to be added to our prohibited foods due to incidence of use at the school. We do not encourage any sweets/cakes/junk food etc please.



Age Group's Schedules



	Snowgies (14 months to 3 years)	Olafs (3 to 4 years)	Trolls (4 to 6 years)	Marshmallows (6 to 8 years)
8:00-9:00	Optional Early Drop Off (Breakfast Club) <small>Book in advance @1,000yen</small>			
9.00 am	Regular Drop Off	Regular Drop Off	Regular Drop Off	Regular Drop Off
9:15-9:30	Morning Winter Circle Time	Morning Winter Circle Time Phonics Box	Morning Winter Circle Time & Phonics	Morning Winter Circle Time & Phonics
9:30-9:45				
9:45-10:00				
10:00-10:15	Story & Snack plus Toilet Time	Story & Snack plus Toilet Time	Morning Exercise	Morning Exercise
10:15-10:30			Snack plus Toilet Time	Snack plus Toilet Time
10:30-10:45	Daily Themed Activity 1	Daily Themed Activity 1	Daily Themed Activity 1	Daily Themed Activity 1
10:45-11:00				
11:00-11:15	P.E./Sports/ Dance Activity	Early Phonics		
11:15-11:30				
11:30-11:45	Lunch & Toilet Time/Nappies	P.E./Sports/ Dance Activity	Winter Story Time	Winter Story Time
11:45-12:00				
12:00-12:15	Cocoon Club (for sleepers) or Activity (non-sleepers)	Lunch & Toilet Time	Daily Themed Activity 2	Daily Themed Activity 2
12:15-12:30			Lunch & Toilet Time	Lunch & Toilet Time
12:30-12:45				
12:45-1:00				
1:00-1:15	Wake-up/Toilet Time/ Nappy Change	Mystery Box & Music Circle (early Phonics)	P.E./Sports/ Dance Activity	Daily Phonics
1:15-1:30			Daily Phonics	P.E./Sports/ Dance Activity
1:30-1:45				
1:45-2:00				
2:00-2:15	Daily Themed Activity 2	Daily Themed Activity 2	Daily Maths	Daily Maths
2:15-2:30				
2:30-2:45	Closing Circle in gym	Closing Circle and Reiteration	Closing Circle	Closing Circle
2:45-3:00				
	3.00pm - Regular Collection Time (or children can enjoy After-School or Private Tuition)			
3.00-4:00	After-School Classes			
4.00-5:00	After-School Classes			
5.00-7:00	Extension Hrs available in units of 1 hr @ 2,000yen			

The time periods above might be altered by our teachers according to student needs.



Media & Communication with Parents



During Winter School we hope to give you a window into your child's time with us through lovely newsletters and occasional KspaceTV Mini-Movies. You will receive links to these sent to your email address and you will also have access to a members' website that holds all Saturday/Seasonal School updates. You can download the newsletters or take a look at other info and learn more about what we do at Kspace.

Note: Parents that enroll with us for Winter School receive a Winter School Starter pack before the start of Winter School. This has all information about access to your online media winter members' web and password.

You will also receive a set of forms to sign. In this authorization pack you will be asked to sign a notice that gives us permission to photograph and record your child. Unfortunately it isn't possible in the Seasonal School periods to segregate individual children or make special arrangements whilst recording. We are here to answer any of your questions.



Sample of past Winter School newsletters



SCAN ME



Kokomo Club Private Members' Web Example



@kspaceinternationalschool



@kspaceinternational

Follow and LIKE us
to stay connected

BOOK ONLINE NOW!!

www.kspacetokyo.org/main/about/winter-school-online-booking-form.php





After School Programmes



December 14th to 30th

(Closed Dec 24th, 25th, 26th, 31st & Jan 1st and 2nd 2021)

Aspace

Afternoon Programme

After our Regular Programme's collection time, we run additional specialised classes throughout the afternoon. After enjoying their closing Circle Time, your child will have a refreshment, clean up and enjoy more funky fun! Children who are enrolled in our full day programme will automatically join these classes, unless you opt for private tutorials instead.

Snowgies (14 months to 3 years)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	3:00 - 4:00 Winter Crafts 4:00 - 5:00 Club ABCs	3:00 - 4:00 Percussion Fun! 4:00 - 5:00 Gym Babies	3:00 - 4:00 Ball Games 4:00 - 5:00 Winter Sing-Song	3:00 - 4:00 Pre-phonics 4:00 - 5:00 Club 123s	3:00 - 4:00 Messy Paint Madness 4:00 - 5:00 Magical Stories	3:00 - 4:00 Drumming 4:00 - 5:00 Art
Olafs (3 to 4 years)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	3:00 - 4:00 Winter Crafts 4:00 - 5:00 Winter Sing-Song	3:00 - 4:00 Warm & Cozy Cooking 4:00 - 5:00 Winter Crafts	3:00 - 4:00 Percussion Fun! 4:00 - 5:00 Smallfoot & Happy Feet Dance	3:00 - 4:00 Hip Hip 4:00 - 5:00 Snowy Science	3:00 - 4:00 Messy Paint Madness 4:00 - 5:00 Cup Cake Decorating	3:00 - 4:00 Cooking 4:00 - 5:00 Music
Trolls (4 to 6 years)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	3:00 - 4:00 Famous Artists 4:00 - 5:00 Singapore Maths	3:00 - 4:00 Winter Crafts 4:00 - 5:00 Warm & Cozy Cooking	3:00 - 4:00 Singapore Maths 4:00 - 5:00 Construction-Club	3:00 - 4:00 Sticky Science! 4:00 - 5:00 Famous Artists	3:00 - 4:00 World Art 4:00 - 5:00 Beebot Club	3:00 - 4:00 Phonics 4:00 - 5:00 Art
Marshmallows (6 to 8 years)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	3:00 - 4:00 Famous Artists 4:00 - 5:00 Singapore Maths	3:00 - 4:00 Winter Crafts 4:00 - 5:00 Warm & Cozy Cooking	3:00 - 4:00 Singapore Maths 4:00 - 5:00 Construction-Club	3:00 - 4:00 Sticky Science! 4:00 - 5:00 Hip Hip	3:00 - 4:00 World Art 4:00 - 5:00 Beebot Club	3:00 - 4:00 Maths 4:00 - 5:00 Art

Private Tutorial

Ages 3-11 Years.

(approx age - Kspace can tutor all ages over 3yrs so please enquire)

Private tutorials are available in many subjects and we can also assist your child with holiday homework from other schools, interview techniques and speech practice.

Our range of options includes EFL/English Language, Phonics, Literacy, Mathematics, Science and Music (guitar, ukelele, piano - please enquire).

Please mail us in advance if you have a specific area of interest for private study.

All students attend an initial paid assessment lesson with full tutor-feedback and a personalised study plan.





Winter School Uniform

NOTES: All students must wear a Kspace T-shirt (short or long sleeved) or Kspace sweatshirt for all classes. Students must not wear non-uniform jackets or jumpers/cardigans over their uniform whilst inside the school, at any time.

Snowgies

14 months to 3 years



Yellow



Orange



Orange Long-sleeved T-shirt & Sweatshirt

Olafs

3 - 4 years



Pink



Red



Pink or Red Long-sleeved T-shirt & Sweatshirt

Trolls

4 - 6 years



Green



Green Long-sleeved T-shirt & Sweatshirt

Marshmallows

6 - 8 years



Purple



Purple Long-sleeved T-shirt & Sweatshirt

Allergy Awareness Student Safety Shirt

Any student with an allergy/special diet must wear this T-shirt and also have a spare in their bag.

The T-shirt design alerts teachers to take extra care.

Allergy T-shirt @ ¥3,000

Allergy Long sleeved T-shirt @ ¥3,200

Allergy Sweatshirt @ ¥4,200



PRICES

Regular T-shirts @ ¥2,800

Long sleeved T-shirt @ ¥3,000

Sweatshirt @ ¥4,000

Japanese Consumption Tax @10% will be added to prices.

SIZES

100

110

120

130

140

(Sizes 110cm, 130cm, 140cm & 150cm for sweatshirts)

ORDER

All items are ordered directly from:
accounts@kspacetokyo.org

A) Please write 'Winter Uniform Order' in title +:

1. Child's name
2. Age group
3. Details which items ('Short T-shirt', 'Long Sleeved T-shirt', 'Sweatshirt')
4. Size
5. How many items you need

B) Your order is paid in advance but can be collected from school on first day

INDOOR FOOTWEAR NOTE



Uniform Indoor Shoes

Only soft slip-on plimsolls/上履き are allowed inside the school.
White or Black (Note: not for sale at Kspace)
Regular sneakers/trainers, Uggs, boots, sandals, Crocs, wellies etc. are not allowed inside.



Tote Bag
¥1,000



Shoe/Spare
Clothes Bag
¥700

